



JOB DESCRIPTION

Trainer Associate

1. Job Position	Trainer Associate
2. Category	Staff
3. Responsible To	Store Manager
4. Job Definition	To ensure the service of food and beverage to the guest with appropriate courtesy and efficiency
5. Duties and Responsibilities	<ul style="list-style-type: none"> a. To develop restaurant sales by setting high standards of service. b. To ensure complete preparation of restaurant/ take away and other business module before the area opens for operation. c. To take the guest order correctly and with appropriate courtesy. d. Training the existing and new staff about the product and process. e. To assist the guest in choosing the best items on the menu, thereby increasing sales, by up selling and suggestive selling f. To handle all guests without bias or prejudice. g. To write out guest bill(s) and ensure their proper processing by presenting them to guests and even while delivering food. h. To assist the Shift Supervisor in preparing the general stores requisition. i. To carry out any duties assigned by the Supervisor /Store Manager j. To follow the Store rules and policies laid down by the management k. To adhere to strict grooming and hygiene standards

	I. To consciously and continuously strive to better his/ her skills and increase his/ her knowledge
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In addition to the above-mentioned duties and job functions, any other assignment given on an occasional basis or daily basis by the immediate superior or the management.